

Port Credit BIA

Board of Directors Meeting
Wednesday, March 28, 2018
6:30 pm
Clarke Memorial Hall

MINUTES

Board Members	Ric Cooper, Theresa Baird, Marion Morewood, Councillor Dave Cook, John Bozzo, Brenda McGarrell, Jake Pedler, Peter Whitaker, , Claudette Hope-Edwards		
Regrets	Howard Klein, Mona Abdullahi		
Guests	Nina Tsougios, Door 55; Jason Lee, Modern Theory Institute Christina Fenwick, FRAM Building Group; Natalie Hart, Rotary Ribfest; Andrew Dalglilesh, DREAM.		
Staff	Ellen Timms, Amber Pajtasz, Beatrice Moreira	Minutes by:	ET
	Item Description		
	Call to Order – 6:30pm		
	Welcome – Ric Cooper		
	Declaration of Pecuniary Interest – none		
	Approval of Agenda – Jake / Peter		
	<p>Approval of Previous Meeting Minutes: MOTION: That the minutes of the meeting of February 28, 2018 be approved. Moved by Dave Cook Second by Peter Whitaker Actions arising from minutes:</p> <ol style="list-style-type: none"> 1. Code of Conduct – bring forward to committee – Policy and Procedures Committee recommend that the PCBIA Board continue to operate under the City of Mississauga document. This will support the Governance Training that will be provided by the City at the beginning of the next Board’s term. 2. Staff through Council office to set up meeting with Lakeshore Corridor Transportation Study Consultant – waiting for meeting date ET attending Corridor Committee Meeting – Mar 1/18 – was an LRT Advisory Committee – request for meeting has gone to Councillor’s office. 3. Staff through Council office to arrange meeting with City staff to present planning report created by Eli Aaron. – Ellen Timms has provided the report to Mojan Jianfar, Planner in Culture Division and will follow up for future actions. 4. Staff to reschedule meeting with Peel Police Inspector Ryan. Incomplete 5. Board and staff to complete questionnaire regarding priorities and challenges - Smart City engagement. 6. Staff to share with City and Ribfest organizers that majors concern for PCBIA members are on-street security and litter pick up and waste collection costs. Completed – all concerns will be taken into planning and mitigated. 		
	<p>Deputations: Natalie Hart – Rotary Ribfest information sharing. – hosted by two Rotary Clubs – 2018 is 15th year. Money raised is donated to groups across the breadth of the City. Festival focuses on organics recycling with waste stations where waste is sorted and 100% acceptance at the Region level has drastically reduced the footprint of the Fest. Additional power and water handling is brought in to the event to avoid generators. Compliant with noise bylaws and noise leakage. School bus shuttle system from Civic Centre. Vendors do not park on site (contractual). Security and cleaning team work with Port Credit events. Paid duty police will be added as advised by PRP. Amicon remains title sponsor. City and Region have committed to mitigating litter issues in outlying area. Chris Pyke, Environment will be onsite. 70k attendees over 4 days. Mississauga-Peel musical acts. Three entrances. Carnival in arena parking lot. 12 Ribbers plus additional food vendors (Mac & Cheese, Halal, etc) 60-70 potential vendors. Ellen requested that Rotary consider offering a discount to BIA members. ACTION: Sign(s) needed for wayfinding to pedestrian underpass – request Councillor Cook’s office to follow up.</p>		

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Christina Fenwick – FRAM Building Group and Andrew Dalgliesh, DREAM - update on 70 Mississauga Rd.

Executive Committee Report: Ric Cooper

- Chair has concerns about summer congestion with Stavebank Road under constructions and requests Howard to set up meeting with PRP. **ACTION: Request Howard Klein to set up police.**
- Meeting with Southside Shuffle to review sponsorship benefits – organization will get back with proposal of benefits
- Executive Committee supports proposed changes to Board of Management Policy and Elections guidelines

City of Mississauga Report – Councillor Dave Cook

- Rusted poles – Determining ownership. MiWay poles also in disrepair. **ACTION: Councillor to bring to the attention of Transportation and Works Department.**
- Mississauga Walk of Fame will receive support from Council office where appropriate.
- Contracts for upgrades beginning in waterfront parks.
- Councillor Cook will be presenting at the April 19th Business Networking Breakfast.
- Councillor Cook will be hosting a Cultural Walk – July 28th

Staff Report:

Farmers Market – Elmwood Municipal Parking Lot may have become available for venue so move to Cayuga unnecessary. We are waiting final decision from Commissioner. Tenth Anniversary recognition still planned regardless of venue.

Mississauga Musical Walk of Fame – requested assistance from Councillor’s office. License agreement needs to reviewed and option to renew executed. **ACTION: Ric Cooper will review and comment on agreement.**

Centrally located documents – reviewing low cost possibilities.

Upcoming events and activities –

Easter Fair – Mar 31st – all program in place to offer free, family activities.

International Womens Day – Breakfast in collaboration with MP Sven Spengemann had to be capped at 100 attendees. Three speakers – finance, aboriginal issues, refugee entrepreneurs.

Browse Aloud – handout on statistics on website accessibility program. Program working well.

Strategic Planning – Committee Reports

Policies and Procedures:

MOTION:

That the Board approve the amended Board of Management Policy as presented.

Seconded by Peter Whitaker

Passed

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Ric Cooper questioned the ability of the Past Chair to vote and it was determined that the policy needed to be amended to remove the term “non-voting”.

MOTION:

That the Board approve the amended Board of Management Policy.

Moved by Theresa Baird

Seconded by Peter Whitaker

CARRIED

Further discussion resulted in the Board sending the policy back to committee to consider the issue regarding PCBIA Board Members holding high positions on other boards and in organizations receiving funding from the PCBIA and the maximum number of board terms permitted for members.

Finance –

- Final Financial Statements provided by KPMG.
- Current under levies **\$47,905.04.**
- Committed sponsorship for Busker Fest **\$22,000.** Meeting with past and prospective sponsors continue

Street Appeal –

- Snowplow damage to trees and brick structure in East Village reported. City maintenance will repair brickwork in upcoming construction season and are currently storing the bricks at the Clarkson Yard.
- Requested tree removal schedule (stumps) for this year and future notifications
- All seasonal décor has been removed
- Identified private property in front of Tim Horton’s / Pioneer Gas Station as heavily littered – following up through property owner
- Local business doing auto work in parking spaces reported to Enforcement
- Conversation with Town of Port Credit Assoc. (TOPCA) about dilapidated bicycles. Board prefers removal.
- Ongoing project to identify and repair (or find funding) for rusted banner poles. Who owns these poles that were installed as part of a 1970 Community Improvement Program (CIP) **ACTION: Councillor Dave Cook looking into ownership and possible use of the Main Street Revitalization Initiative Funding from the Province.**

New Business:

MOTION:

To appoint Nina Tsougios to fill a vacancy on the PCBIA Board for the remainder of the current term.

Moved by Jake Pedler

Seconded by John Bozzo

Carried.

MOTION:

To appoint Jason Campbell to fill a vacancy on the PCBIA Board for the remainder of the current term.

Moved by Marion Morewood

Seconded by Peter Whitaker

Carried.

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	<p>Next Meeting Dates:</p> <p>April 15-18 – OBIAA Conference April 19 – Business Development Breakfast – Councillor Cook April 25 – Board Meeting</p>
	<p>Adjournment: Marion Morewood, Theresa Baird</p>