

# Port Credit BIA

## Board of Directors Meeting

Wednesday, January 30<sup>th</sup>, 2019

6:30pm

Clarke Hall

## MINUTES

<b>Board Members</b>	Brenda McGarrell, Jake Pedler, John Pappas, Councillor Stephen Dasko, Lydia Ordoñez-Niles, Marcelo Pazan, Scott Higginson		
<b>Regrets</b>	Ric Cooper, Ann Ivy Male, Nina Tsougios, Claudette Hope-Edwards		
<b>Absent</b>	Elsinore Blas		
<b>Guests</b>	Presenter Sylvia Harris, Project Developer from Indwell		
<b>Staff</b>	Anita Kovacevic, Beatrice Moreira,	<b>Minutes by:</b>	Anita Kovacevic
<b>Item #</b>	<b>Item Description</b>		
1.	<b>Call to Order – 6:40 pm</b>		
2.	<b>Welcome and Introductions</b>		
3.	<b>Declaration of Pecuniary Interest –</b>		
4.	<p><b>6:45pm- Presenter Sylvia Harris, Project Developer from Indwell</b></p> <p>Sylvia outlined the land that was purchased on 425 Lakeshore Rd West and is currently in concept phase. Indwell is a non-profit charity that houses individuals with mental health challenges and offers sustainable housing and support. 25% of current tenants are employed at facilities located in Hamilton, and other locales. There is an opportunity for 50,000 sq feet that the Compass Food Bank could utilize. The building will be maintained with a zero net energy approach, using solar panels for electrical. The community is asked to indicate any wayfinding or streetscape that could assist with the final design phase. Board agreed to communicate ideas.</p>		
5.	<b>Approval of Agenda –</b> Brenda McGarrell and Marcelo Pazan		
6.	<b>Approval of December 2018 Minutes –</b> Brenda McGarrell and Lydia Ordóñez-Niles		
7.	<p><b>Councillor Report- Stephen Dasko</b></p> <p>Stephen presented the streetscape planning associated with Stavebank and Lakeshore, a project that will be completed by April or May of this year. Changes include a no left hand turn in mornings, and no red light turns. Benches, ashtrays, no stopping sign, a design crosswalk, perhaps a mural project or projector—all those BIA ideas will be included in Councillor Dasko's pitch to the City regarding the final project design phase.</p>		
8.	<p><b>Chair's Report – Jake Pedler</b></p> <p>Jake indicated that he had spoken to Alex, the owner of wall facing the CIBC bank at the corner of Stavebank and Lakeshore, and there is room to discuss a potential mural project that may involve a compensation fee. The Board will follow up with that. He is also interested in seeing the mural and beautification projects done, and will ask for committees that are actionable to be formed. Finally, he asked that the Board be aware of the tremendous amount of work load on the staff currently in the phasing into a new Strategic 4 year plan and the amount of fixing up and catch up that was necessary to put in place to fix process from the past.</p>		

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9.	<b>Staff Report</b> <ul style="list-style-type: none"><li>Anita Kovacevic reviews Staff report with Board—see attached</li></ul> All new activity since last Board Meeting in December, see attached report
10.	<b>New Business –</b> <p>Lydia Ordonez-Niles brought up the attendance factor at Ottawa OBIAA conference- asked that perhaps the attendance should be capped to staff and the Chair, in order to keep expenses down. The Board decided that this and other conferences are invaluable for the education of the Board members, and it was decided that all Board members would have the opportunity to attend this and all other pertinent conferences.</p> <p>Logo sketches—draft presentation and discussion—final approval will take place online – this has been shifted forward in our timeline and most likely take place by next Board meeting.</p> <p><b>Audit-</b> real time update- still in progress.</p> <p><b>Budget Actuals 2018</b>—Question regarding the current Levy situation</p> <p>Update on current beautification initiatives, upcoming events and Busker Fest – Karen Cecy will provide an update in the coming weeks</p> <p>Open House reminder to Board—which will be held on Tuesday, March 5, 2018</p> <p>No printed directory anymore—all wayfinding will happen via online and website- hopefully attain interactive kiosks</p>
11.	<b>Adjournment – 8:25 pm</b> – Brenda McGarrell and John Pappas